

CARD Table

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ACTION: S  SCREEN: CARD USERID: TRAI
BANK CARD ACCOUNTING RE-DISTRIBUTION TABLE
KEY IS CARDHOLDER#, INVOICE DATE, SEQ NUM, SUB SEQ
  CARDHOLDER#:          CARDHOLDER:
  INVOICE DATE:          TRANSACTION#:
    SEQ NUM:            OF          DOC NUM/LINE:
=====< DETAIL PURCHASE INFORMATION >=====
PURCHASE DATE:          PURCHASE AMOUNT:
  MERCHANT:            PURCHASE ADJUSTED:
    CITY/ST:          BALANCE (DEFAULT):
LAST      REF#:          MERCHANT CAT CODE:      REVIEWED ?
SUB  =====< DEFAULT ACCOUNTING INFORMATION >=====
SEQ  BUDGT FYS  FUND  BUD ORG  CST ORG  PROGRAM  JOB NUM  RPTG  BOC

SUB  =====< ADJUSTMENT ACCOUNTING LINES >=====
SEQ  BUDGT FY  BUD ORG  JOB NUM  BOC  ADJUST AMOUNT

REF DOC NUMBER/LINE:          P/F:      ADJUST DATE:
DESCRIPTION:                  ADJ POST?

REF DOC NUMBER/LINE:          P/F:      ADJUST DATE:
DESCRIPTION:                  ADJ POST?

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Table Header Information

Contains the commands and the key to scanning the table

- **ACTION** Command line; A = add, C = change, D = delete, R =replace the screen with next page, S= scan or search
- **CARDHOLDER#** 10 digit cardholder number (last 10 digits embossed on the card or on the statement)
- **INVOICE DATE** Date Bank of America billed USFWS
- **TRANSACTION#** Transaction serial number
- **SEQ NUM** Displays which screen you have scanned and the total number of screens for the cardholder (i.e. SEQ NUM: 001 of 015 means you're on the first purchase of a total of 15).
- **DOC NUM/LINE** Document control number and line

Detail Purchase Information

Contains general information about the transaction

- **PURCHASE DATE** Date the merchandise/service was purchased
- **PURCHASE AMOUNT** Amount of the purchase
- **PURCHASE ADJUSTED** Amount of the transaction that was already redistributed (either from EAGLS or from the CARD Table)
- **BALANCE (DEFAULT)** The amount left in the Default Accounting Cost Structure after adjustments are made.
- **REF#** References the transaction number assigned by Bank of America.
- **MERCHANT CAT CODE** The merchant category code of that transaction-determines Budget Object Class

Default Accounting Information

Contains the default accounting cost structure provided by the cardholder when the application for a government credit card was completed (except for the budget object class)

- **SEQ** Will always be 000
- **BUDGT FYS** Budget fiscal year to be charged
- **BUD ORG** Paying organization
- **JOB NUM** Four digit sub-activity (program) plus the four digit project number
- **BOC** Budget object class (derived from the Merchant Cat Code)

Adjustment Accounting Lines

Represents redistributions to the default cost structure or liquidation of established undelivered orders or accrual documents.

- **SEQ** Line number of the adjustment. Always begins with 001 for each separate screen. 001 meaning the first adjustment, 002 if there is a second adjustment, and so on. This is not to be confused with SEQ NUM displayed in first section of CARD table which means the screen number and screen totals.
- **BUDGT FYS** Budget fiscal year to be charged
- **BUD ORG** Paying organization
- **JOB NUM** Four digit sub-activity (program) plus the four digit project number
- **BOC** Budget object class
- **ADJUST AMOUNT** Amount of the transaction to be adjusted
- **REF DOC NUMBER/LINE** Referencing trans code, the document control number, and the referencing line of the outstanding undelivered order or accrual document
- **P/F** Partial/ final- code that tells if the accounting line is to be finalized or if a balance is to remain on the books
- **DESCRIPTION** Optional field
- **ADJ POST?** Flag setting:
 - Y = adjustment was posted
 - N = an adjustment has been entered, but has not been posted by the FC
 - R= an adjustment that rejected when the FC attempted to post the adjustment